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Summary of Disclosure and Barring Service's Filtering Guidance

From 29 May 2013, "**protected cautions**" and "**protected convictions**" will not appear on a DBS check.

- A **protected caution** is one where six years or more have passed since the caution was given (two or more years where the individual was under 18 when the caution was given).
- A **protected conviction** is one where 11 or more years have passed since the date of conviction (five years and six months or more where the individual was under 18 when convicted).

However, there are some important exceptions to this:

- certain listed offences (including offences involving violence, sexual or safeguarding matters),
- offences that attracted a custodial sentence, whether or not it was served
- multiple offences regardless of their nature, (that is, where an individual has more than one offence on their record, none of the offences will be filtered and all will be shown on the disclosure regardless of how long ago they occurred)

Full guidance is available at:

<https://www.gov.uk/government/publications/dbs-filtering-guidance>.

If you are at all unclear as to whether you are required to disclose an offence please contact the Area HR Advisor or Area HR Assistant.

July 2013